

Port Wing Park and Recreation Board Meeting
May 7, 2025
South Shore High School
2:30

1. Community input.
2. Organizational items
 - a. Revised ordinance, oath of office
 - b. Elect officers and establish staggered terms
 - c. Contact information for members: Name/phone/email/address
 - d. Determine method of communication
 - e. Meetings and reporting criteria
 - i. As a board appointed by the Town of Port Wing we must follow open meeting laws, publish meeting dates in 3 places at least 1 week in advance of meetings, and follow Robert's Rules of Order
 - ii. Report to the Town at the April Annual meeting each year
 - iii. Make budget requests at the Town Board's October budget meeting for requests for the following year
 - iv. Choose a contact person with the Town crew
 - v. Determine meeting times and place
3. Responsibilities
 - a. Three parks
 - b. Planning commission
 - c. Clean-up day activities
 - d. Flower bed discussion
4. Future plans
5. Other Business TBD